

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
April 8, 2014**

The meeting was called to order by Chair Myra Berkowitz at 4:00 pm. Members John Walsham, Elizabeth Terplan, and Diane Brockob were in attendance. Also present was City Librarian Abbot Chambers. Board member Don Means was unable to attend.

Invite Public Comments

There were no public comments.

Minutes

The minutes of the March 11, 2014 regular meeting were approved as written.

Librarian's Report

Chambers reported on the following:

- The increase in usage of the Library's self check machine since the remodel. Self checkouts now account for 37% of in-library checkouts. The goal will be to bring that number up to 50%.
- The theme of Erin Wilson's 2014 Summer Reading Program is "Up, Up, and Away."
- Chambers will be hosting a Summer Movie Night for adults every Thursday night in August.
- Two initiatives are planned to increase the number of Sausalito library card holders: an iPad Mini giveaway (to be donated by the Friends of the Library) coordinated by Augie Webb and a postcard promoting e-books that Chambers is working on.

Library Budget Report

Chambers distributed two budget reports from the City of Sausalito accounting system. One showed March 2014 expenditures within the Library's various line items. The other showed budgeted amounts and summary expenditures within Library accounts for fiscal year 2014.

Council Buddies

There was no report.

2015-16 Library Budget Update

Chambers expects to meet soon with the City's Finance Committee to review his proposed FY 2015 and FY 2016 budgets.

Art in the Library update

Chambers is working with the new Art Committee on policies for art exhibits in the Library. He expects to have documents for the Trustees to review at their next meeting. Gabrielle Moore-Gordon is slated to exhibit her work during Marin Open Studios the first two weekends in May. The plan is to schedule a couple of local artists to exhibit after that. The long term goal will be to have a schedule of artists lined up months in advance, with exhibits lasting one or two months.

ADA Remediation

No update.

Signage update

Chambers is working with Victoria Colella and Barbara Geisler on sign colors and materials.

MARINet System Administrator update

Chambers reported that internal candidate Dan McMahon has been offered the position of MARINet System Administrator, to begin upon the retirement of Deb Moerke in August. A replacement for McMahon will now have to be hired.

Friends and Foundation

Chambers reported that the Foundation Board voted to continue operations at a scaled back level until the next major fundraising project. JoAnn Goldschmidt is taking over as Board President and Barbara Geisler will serve as Vice President. The Board will meet quarterly. Foundation assets will be invested in a single, balanced mutual fund instead of multiple funds.

Future Agenda Items

- Signage update
- Art in the Library update
- 2015-16 budget update
- ADA remediation

Next regular meeting – May 13, 2014 at 4:00pm

The meeting was adjourned at 5:25 pm

Respectfully submitted,
Abbot Chambers, City Librarian