

APPROVED HOUSING ELEMENT COMMITTEE MINUTES

January 10, 2011 5:30 p.m. City Council Conference Room City Hall at 420 Litho Street

Each agenda item will be considered in the following manner: 1) Staff will provide a presentation/overview; 2) the Housing Element Committee (HEC) will discuss the item; 3) the public may comment on the item; and 4) the HEC will discuss the item and take action.

The HEC may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment. To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the Committee requests that members of the audience who speak: 1) Always address the Chair; 2) State his or her name and address; 3) State views succinctly, and; 4) Limit comments to three minutes.

1. CALL TO ORDER – 5:30pm; All present, except as noted

Chair Linda Pfeifer (City Council Rep)
Mike Kelly (City Council Rep)
Steve Flahive (City Resident)
Kim Stoddard (City Resident)*

Stan Bair (Planning Commission Rep)* Chris Visher (City Resident)* Joel Paul (City Resident)*

Vice-Chair Joan Cox (Planning Commission Rep)*

Vacant (City Resident)*

- 2. PUBLIC COMMENT ON ITEMS NOT ON AGENDA
- 3. APPROVAL OF MINUTES No quorum, so minutes were not approved
- 4. ADU DISCUSSION The Committee reviewed the following documents presented by Staff: Marin County ADU Standards Comparison Table, Mill Valley Second Unit Ordinance and Fairfax Second Unit Amnesty Program and Implementation Discussion For Second Unit Law Government Code §65852.2. The Committee asked Staff to research if the City can require new ADUs and/or amnesty ADUs to be affordable.

Public Comment:

- Michael Rex: Mr. Rex suggested a variety of ADU standards that the HEC could consider. He also stated that the vacant HEC seat should be filled.
- Gerry Fait: Ms. Fait stated that having many workshops is a good idea.
- 5. SUBCOMMITTEE REPORTS (Staff and Committee; 10 minutes, end at 6:10pm)
 - a. Liveaboards (Pfeifer) -None
 - **b.** Accessory Dwelling Units in Single Family Districts (Schinsing, Visher) The Committee directed Staff to bring the report to the HEC at the February HEC meeting.
 - **c.** Vacant Land (Cox, Bair, Visher) -None
 - d. Underdeveloped Parcels/Multi-Unit Parcel Opportunities (Pfeifer, Flahive, Bair, Stoddard) -None
 - e. Homeless/Emergency Shelters (Cox) -None
- **6. EVALUATION OF 1995 HOUSING ELEMENT** The Committee asked Staff to return with Staff evaluation and the Committee's evaluation for review at the February HEC meeting.

7. PLANNING FOR FIRST COMMUNITY WORKSHOP – The Committee asked Staff to bring a draft agenda for a first workshop on February 19th or 26th to a special meeting on January 31. Committee Member Kelly asked Staff to provide options for a facilitator at the public workshop.

8. PROCESS COMMUNICATION

The Committee decided that the HEC should hold one meeting per week, on the fourth Mondays of every month. The Committee decided directed staff to bring a road map to the next HEC meeting showing the work to be done and how Staff proposes that it is completed.

9. **COMMUNICATIONS**

- a. Staff Staff distributed and discussed the 1/11/11 City Council Housing Element Status Report. Staff stated that a representative from Novato volunteered to sit on the ABAG Methodology Committee for the RHNA 2014-22. The Committee discussed the Marin IJ Article regarding Novato. The Committee discussed the Marin IJ Article regarding Marin County and HUD
- b. HEC Members None

10. AGENDA TOPICS FOR NEXT MEETING

11. ADJOURN – 7:00pm

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