

## APPROVED HOUSING ELEMENT COMMITTEE MINUTES

Monday, April 26, 2010 5:30 p.m. City Council Conference Room City Hall at 420 Litho Street

Each agenda item will be considered in the following manner: 1) Staff will provide a presentation/overview; 2) the Housing Element Committee (HEC) will discuss the item; 3) the public may comment on the item; and 4) the HEC will discuss the item and take action.

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The HEC may, at its discretion, consider agenda items out of the order in which they are listed. The public may comment on any item on the agenda that has not previously been subject to public comment. To give everyone an opportunity to be heard and to ensure the presentation of different points of view, the Committee requests that members of the audience who speak: 1) Always address the Chair; 2) State his or her name and address; 3) State views succinctly, and; 4) Limit comments to three minutes.

1. Call to Order- 5:33pm. All present, except as noted

Chair Linda Pfeifer (City Council Rep)
Mike Kelly (City Council Rep)
Steve Flahive (City Resident)
Carolyn Kiernat (City Resident)
Vacant (City Resident)\*

Vice-Chair Joan Cox (Planning Commission Rep) Stan Bair (Planning Commission Rep) Chris Visher (City Resident)\* Vacant (City Resident)\*

\*Absent

- 2. Public Comment on Items Not on Agenda- none
- 3. Approval of Minutes April 12, 2010- approved as submitted
- **4. Housing Needs Section** (30 minutes; end at 6:10 pm)
  - a. Purpose of Housing Needs Section (Handout)
    Associate Planner Schinsing distributed and reviewed a handout regarding the Purpose of Housing Needs Section
  - b. Review and Approval of Housing Needs Section

The HEC reviewed the Response to Comments of the Housing Needs Section document and the final draft document. The HEC indicated that they would like Staff to distribute the 2009 Marin Houseless Point in Time Count report. The HEC directed Staff to maintain a list of possible additional research topics, and add a study of the homeless population to the list. Staff informed the HEC that they would have another chance to review the Housing Needs Section when the entire document was completed. Stan Bair moved and Mike Kelly seconded a motion to approve the draft Housing Needs Section as the final Housing Needs Section with the exception of the section on liveaboards, second units and the homeless population/SB2 (which will be brought back to the HEC for approval) and the following changes:

- The word "accommodated" on page one should be taken out of italics
- Table 3.2 should have a source
- **5. Status Report on Liveaboard Research**—Chair Pfeifer and Vice-Chair Cox (15 minutes; end at 6:25 pm)

Chair Pfeifer and Vice-Chair Cox presented their recent efforts to streamline the HEC schedule by undertaking some of the liveaboard research as a HEC subcommittee (authorized per HEC consensus). HEC requested that Staff include as a future agenda item a list of other HEC tasks (i.e. second dwelling units, apartment unit conversions, etc.) for other subcommittee opportunities.

## 6. Communications

- a. Staff-
  - HCD Response regarding 2000/2010 Census
     Staff distributed an email chain from Staff to HCD regarding using 2000/2010 Census data.
     Staff reported that HCD verbally confirmed the information in the email, but would not put it in writing. The HEC directed Staff to email HCD once more to get the confirmation in writing.
- b. HEC Members

Vice-Chair Cox reported on her attendance at the ABAG conference on AB375

## 7. Agenda Topics for Next Meeting

- Review of the purpose of the Housing Constraints Section
  The HEC directed Staff to review and present a partially-completed draft of the purpose of the Housing Constraints Section.
- -The HEC directed staff to put the subcommittee opportunities on the agenda

## **8. Adjourn** – *6:50pm*



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Jeremy Graves, Community Development Director

Mary Wagner, City Attorney

Lilly Schinsing, Associate Planner-Project Manager

Heidi Burns, Associate Planner

Alison Thornberry, **Assistant Planner** 

Alberto Viana, Administrative Aide I

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