

**Minutes of the Meeting of the
Sausalito Public Library
Board of Trustees**

March 8, 2007

The regular meeting of the Sausalito Public Library Board of Trustees was called to order by member Follett. Members De Luca, Geisler and Ware were present. Also present was Council Liaison Mike Kelly. Member Geisler was nominated to fill the last four months of President Bair's term now that he is no longer a member of the Board. All were in favor of Geisler as President.

There was some discussion about potential new candidates for the Board and when they would be interviewed. Mayor Kelly said he would prefer moving the interviews to April 3 since he would not be able to be at the March 20 Council meeting early enough to participate in the interviews. The Board indicated this would be okay since the next Board meeting isn't until April 12.

Minutes – The Minutes of the February 2007 meeting were approved as distributed.

Library Operations Reports

- March Claims were reviewed and accepted.
- Librarian's Report- The Board and Council liaison were surprised to learn that the Library paid a disproportionately high share of the Management Team's salary increases. City Departments were asked to contribute half of the total increases, and the Library's share was \$16,000-almost 25% of the 65,000 contributed. The City Librarian's increase represents approximately 7% of the compensation package.
- Librarian II Recruitment- The interviews took place earlier today. Three finalists (from 8 candidates) have been selected for second interviews.

Trustee Business

- Ensure the continuity and sustainability of library administration and operations-
2008 Budget-The Librarian told the Board that she would be submitting the 2008 Budget later this month. Since the Centennial fund annual contribution of \$50,000 will end in June 2007, the Library's Book budget will drop from \$63,800 to \$13,800. This is equivalent to a reduction of approximately 2,000 books a year. She will be submitting a supplemental request for \$50,000. It should be noted that this increase still doesn't bring the library's materials budget back to pre 2004-05 levels nor does it take into account the increase in the cost of books. It simply covers the loss of the \$50,000 from the Centennial Fund. The Council liaison suggested she make a chart depicting the library materials budget over the years. The Librarian will also be making a

supplemental request for \$5,000 to cover a 16% increase in the annual MARINet fee for our library's share of the county-wide integrated library system.

Strategic Plan- President Geisler proposed that the Board have special meeting next Tuesday, March 13 from 9:30 – 11:00 am to discuss the contract with Ruth Metz and work flow of the strategic planning process. The original ad hoc strategic planning group was Barbara Geisler, Stan Bair, Don Means, Libby Wilkinson and Patricia De Luca. Before the meeting Geisler will distribute the 'planning the plan' section from the book Metz suggested we read so that the Board can come prepared to discuss next steps.

The meeting was adjourned at 7:20 p.m.

The next meeting will be April 12, 2007 at 4:00 pm

Respectfully submitted,

Mary Richardson, City Librarian