

Minutes of the Meeting of the Sausalito Public Library Board of Trustees

April 13, 2006

The regular meeting of the Sausalito Public Library Board of Trustees was called to order on April 13, 2006, at 6:20 pm by Member Bair. Members De Luca, Follett, Geisler and Ware were present.

Minutes

The Minutes of the March 9 meeting were approved as distributed.

Library Operations Reports

- The April Claims were reviewed and accepted.
- The City Librarian reviewed possible changes to MARINet-wide fines and fees. After some discussion, the only change the Board agreed to was to make the maximum fine for videos and DVDs \$14.
- The Third Quarter Statistical report was reviewed and accepted.
- The hearing for the FY 2006-07 Budget will be on June 6. The Finance Committee will probably meet to review the budget the week of May 8. Member Ware will draft a letter to the Finance Committee and City Council in support of the Library's supplemental requests. She will also mention the fundraising intentions of the Centennial Fund and Library Foundation donors. Two Board members will attend the Finance Committee review of the Library's budget. If necessary the Board will also prepare a statement to be made at the budget hearings.

Trustee Business

- The Centennial Fund has achieved its Phase One Goal. The fund will be kept open to receive pledges made through June 2007.
- The Library Foundation is now a 501 (c) 3 organization. Its Board is still in the process of establishing basic operational functions. Once these are in place it will be ready to start planning its activities. An account has been opened at Merrill-Lynch and the Friends have voted to transfer to this account the K.T. Kalbfleisch bequest together with other monies designated to the Foundation. Frank Howard Allen Realtors plans to make an ongoing contribution to the Foundation by contributing a certain amount from each of their sales.
- As mentioned in the April Librarian's Report, the Library's Centennial celebrations were a huge success.
- **ACTION: The Board approved an expenditure of \$931.58 from the Library Capital Improvement Fund (formerly the Library Building Fund) to complete the recent shelving project by purchasing divider shelves for the audio-visual shelving.**

- The Board looked at examples of up holstered chairs as well as a fabric sample supplied by JoAnn Goldschmidt. Once they find out the price of the chairs the Board will make a decision as to how many to order. From four to nine chairs are needed (four in the periodicals reading area and five in the mezzanine area). The chairs may cost up to \$1,500 apiece. The fabric is approximately \$47 per yard.
- There was nothing new to report about the Library's web page or Library Policies Manual.

The meeting was adjourned at 7:40 pm.

Next meeting - May 11, 2006

Respectfully submitted,

Mary Richardson, City Librarian