

Minutes of the Meeting of the Sausalito Public Library Board of Trustees

February 9, 2006

The regular meeting of the Sausalito Public Library Board of Trustees was called to order at 6:00 pm on February 9 by Member Bair. Members Follett, Geisler and Ware were present.

Minutes

The Minutes of the January 12, 2006 meeting were approved as distributed.

Library Operations Reports

- The February Claims were reviewed and accepted
- There were no comments about written Librarian's Report. The City Librarian noted that in a recent poll the Library and Police Department tied for second place when asked which City services were doing a good to excellent job.
- FY 2006-07 Budget- There was some discussion about the importance of restoring the Librarian II position to a full-time benefited position. Since FY 2005 the position has been divided among 3 librarians paid on an hourly basis. The Board is concerned that the sustainability of library leadership is at risk without a full-time employee in this key, 'second-in command' library position. The City Librarian indicated that it would cost somewhere between \$25,000-\$30,000 (the cost of benefits) to restore this position. Member Ware suggested that the Library Board together with the Library Foundation work on a Strategic Plan for the Library's future that includes the sustainability of library leadership positions.
- The Board approved (unanimously) to change the name of the Library Building Fund to the Library Capital Improvement Fund.

Trustee Business

- The Board approved an additional expenditure from the Library Capital Improvement Fund (formerly the Library Building Fund) to pay for half of an additional bill for the asbestos abatement that took place in August 2006. The additional amount for the Library was \$786.50.
- The City Librarian reported that most of the new Library Shelving will be installed on February 24. The only remaining shelving is the Rare Book Case attached to the computer stations near the door. It will come from another company and will be installed later.
- The Library Centennial month will be next month (March 2006). Plans for a display and reception in City Hall and the Friends Dinner are well underway. A letter went to all previous Centennial Fund donors

- encouraging them to help close the final gap of \$45,000 in order to reach the goal of \$300,000 by the Friends Dinner.
- The Sausalito Library Foundation now has its EIN (Employer Identification Number) with the IRS. It was suggested that someone register the Sausalito Library Foundation domain name (sausalitolibraryfoundation.org). The Foundation Board still plans to make a presentation to the City Council in March. Member Follett wasn't sure if he would be in town for the presentation.

The meeting was adjourned at 6:55 pm

Next meeting - March 9, 2006.

Respectfully submitted,

Mary Richardson, City Librarian