

**Minutes of the Meeting of the
Sausalito Public Library Board of Trustees
February 14, 2012**

The meeting was called to order by Chair Elizabeth Terplan at 4:00 pm. Members John Walsham, Patricia DeLuca, and Nancy Kaltreider were present. Member Myra Berkowitz joined the meeting at 4:45pm. Member John Walsham excused himself from the meeting at 5pm. Also in attendance was City Librarian Abbot Chambers.

Invite Public Comments

There were no public comments.

Presentation on the Brown Act by City Attorney Mary Wagner

Mary Wagner made a brief presentation on the Brown Act and answered questions from Board Members.

Minutes

The Minutes of the January 10th regular meeting and the January 20th special meeting were approved.

Library Claims

The Library Claims for January were reviewed and accepted.

Librarian's Report

The Librarian's Report for January was reviewed and accepted. Topics covered included the new "Staff Picks" book display, an effort to recruit new volunteers and interns, the upcoming Friends' Open House party on March 24th, the 2012 library staff brainstorm, and the City Council meeting of February 28th, at which Abbot Chambers will be giving a library update. The Rare Book collection was also discussed.

Trustee Business

Council buddies-update

There were no updates to report.

Library Makeover Plan

Abbot Chambers discussed progress on the makeover plan, including meetings with various consultants and an upcoming planning meeting with City Manager Adam Politzer.

6-Month Goals

- **Publicize the new MARINet ebook collection.**
 1. eBook circulation for Sausalito during Q3 (January-March 2012) has already topped the total circulation for all of Q2
 2. Chambers continues to teach weekly ebook workshops. Total attendance so far is 30.
- **Launch a new circulating ereader collection.**
 1. The new collection launched on February 8th, with 5 ereaders each with a library of 15 recent bestsellers.
- **Launch a collection of bestseller books and DVDs that are non-holdable and can only be checked out within the Sausalito Public Library.**
 1. The collection is live and has been a big hit with the community.
- **Conduct a full inventory of the collection, with a focus on removing out-of-date medical, technology, business, and science books.**
 1. Weeding continues, but at a slower pace than at the end of calendar year 2011.

2. The reference collection will be weeded more aggressively as we approach an expected closure to implement the makeover plan.

Library Logo

Abbot Chambers shared a sample Sausalito Public Library logo design created by Barbara Geisler, a graphic designer and logo specialist who also happens to be the President of the Library Foundation. Barbara Geisler has offered to help the Board with creating a new logo, and the Board gratefully accepted the offer. At the March meeting, the Board will discuss ideas to share with Barbara Geisler for a new set of preliminary designs.

Statement of Economic Interest Forms

Board Members will contact City Clerk Debbie Pagliaro directly with any questions about the Statement of Economic Interest Forms due in early March.

Update of Fines and Fees Schedule

Abbot Chambers discussed the need to update the Library portion of the City's fines and fees schedule. It has been several years since the last update.

Other Business

Patricia DeLuca discussed a grant opportunity with State Farm Insurance. Ideas for a grant request were discussed and DeLuca will share them with the Library Foundation. It is hoped that the Foundation will be the grant applicant.

Future Agenda Items

No further items were added to the next meeting agenda.

Next regular meeting – March 13, 2012 at 4:00pm

The meeting was adjourned at 6:30pm

Respectfully submitted,
Abbot Chambers, City Librarian